Elite Ogogo

### Information Technology Expert/ Web Designer & Developer

I am a seasoned Business Administrator with a good working knowledge of Digital Marketing and Share Registration. A team player with an unusual passion for I.T. and computer related matters and a ﬂare for writing generally. I am also ready to learn and can work well without supervision.

# PERSONAL INFORMATION

## ICT Oﬃcer

### Carnation Registrars Limited

*04/2016 – 12/2019*

**Contact Information**

Address: 4, Araromi Street, Orilowo Ejigbo, Lagos.

Date of Birth: 13th Aug 1986

*Lagos, Nigeria*

# SKILLS

Share Storage Technology

[eliteogogo1@gmail.com](mailto:eliteogogo1@gmail.com)  07012183117, 09020856396 

4, Araromi Street, Orilowo Ejigbo, Lagos state., 



Lagos Nigeria, Nigeria [www.bethelcloudsolutions.com](http://www.bethelcloudsolutions.com/) 

[linkedin.com/in/elite-ogogo-a30a3178](https://www.linkedin.com/in/elite-ogogo-a30a3178) 

[@Soule Certiﬁed](https://twitter.com/Soule%20Certified) 

elite ogogo  [instagram.com/Elite ogogo](https://instagram.com/Elite%20ogogo)

Backup Management

*A company that deals with Shareholder Register Maintenance and Updates*

*Achievements/Tasks*

User Management and Administration

Oﬃce365 Essentials

PHP – WordPress Expert

Problem Management, Storage Management, IT Operations, Data Management, Handling transactions involving NIBSS, and CSCS, etc.

* Adobe Photoshop Designs
* Website Creation, Design and Dev

## Web Design Intern

### Bizcomtec Solution Ltd

*01/2016 – 12/2016*

*Specialize in Web Design & Training and Development Achievements/Tasks*

*Lagos, Nigeria*

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* Social Media Marketing
* Content Marketing

**PERSONAL PROJECTS**

Digital Marketing, Content Copy Writer, Adobe

Photoshop Designer, Search Engine Optimization (SEO), Emali Marketing, Google Analytics, Aﬃliate Marketing, Link Building, Blogging…

## Teacher (NYSC)

### Unity Secondary School

#### Web Designs & Development (01/2016 – Present)

[www.bethelcloudsolutions.com](http://www.bethelcloudsolutions.com/) [www.carnationregistrars.com](http://www.carnationregistrars.com/) [www.joybspa.com](http://www.joybspa.com/) [www.rexdont.com](http://www.rexdont.com/)

*03/2012 – 09/2013*

*Achievements/Tasks*

*Aﬁkpo, Ozziza, Ebonyi State.*

# EDUCATION

Teacher & Counselo, Commerce, Economics and Business Studies Teacher, Exam Instructor

## Course of Study - Business Administration (B.Sc.)

### Lead City University (LCU)

**I.T. ( Industrial Attachment)**

Union Bank Registrars

*02/2010 – 05/2010*

*Achievements/Tasks*

Shares Registration & Administration

*01/2008 – 11/2012*

*Courses*

Course of Study - Business Administration (Grade -3rd class)

## Digital Marketing Intern

*Ibadan, Oyo State, Nigeria.*

### Bizcomtec Solutions Training Centre (Intern)

**HONOR AWARDS**

#### Certiﬁcates Obtained (01/2005 – Present)

*Name of the institution that issued/awarded it*

Senior School Certiﬁcate - 2005

Certiﬁcate in Computer Oﬃce Management - 2011 B.Sc. Business Administration - 2012

Certiﬁcate in Digital Marketing - 2016 (Intern) Certiﬁcate in Business Analysis - 2017

Certiﬁcate in Digital Marketing - 2016 (Olivet Cloud)

*01/2016 – 11/2016*

*Courses*

Full Digital Marketing Training and Internship

*Lagos*